

**CITY OF AUBURN
TELECOMMUNICATIONS COMMISSION**

**Thursday, October 9, 2003
4:00 p.m. to 5:30 p.m.**

Auburn City Hall
Room 10, 2nd floor
1225 Lincoln Way, Auburn, CA 95603

Meeting Minutes

1. ROLL CALL AND DETERMINATION OF A QUORUM

Glenn Tonkin, Mike Malvey, Tom Maguire, Mark McDonald, and Michael Fontaine were present. Meeting called to order at 4:05pm

2. AGENDA APPROVAL

Tom motioned to accept, Mike seconded, unanimously approved to accept as is.

3. PUBLIC COMMENT

No public comment made.

4. APPROVAL OF MINUTES

Mark motioned to approve minutes, Tom seconded. Unanimously approved.

5. BUSINESS

A. Discuss Charters current progress and review latest diagram of Auburn system.

The diagram was reviewed, and discussion focused on node segmentation, as well as completed engineering. Mark commented that by looking at the map, they are only 3 to 4% complete with the engineering. Tom suggested having Barry let Jennifer know what progress has been made according to node numbers to keep us informed on the weekly updates. Everyone was satisfied with the maps.

B. Discuss procedure for handling complaints filed by local subscribers that are directed to the Commission.

The discussion focused on the Dunnigan issue, and the fact that Charter said there was no formal complaint in their system. The discussion then focused on what the process should be, and how these complaints should be documented. It was suggested that we work out these details directly with Jennifer, so we can all agree on what the process should be.

C. ACTV update

Michael talked about the ongoing issue concerning the studio location at Placer High, and the access rights of ACTV personnel vs. high school personnel. The space is being used by the high school for various other functions. Charlie Wachob, city attorney, is currently reviewing the lease documents, so that clear defined access rights can be defined. As a result of some of the friction, ACTV has lost their videographer, who quit the end of September. This is in addition to the loss of Melissa Macy and Christopher Crites. An audit needs to take place to determine ownership of the various pieces of equipment. There has been advertisement for the last two weeks for a new videographer. Further discussion will take place during the ACTV board meeting on Tuesday, the 14th.

D. Status of document regarding the explanation of installation fees to downtown businesses

Tom received information from Barry Egan concerning what the installation charge would be for Maki Heating and Air downtown. After Barry reviewed, he determined it would be \$275 plus materials. Tom will get with Barry by the end of the month, and go through the downtown area and look at several locations to determine what the cost would be. The intent is to have the presentation completed in time for the council meeting in November.

E. Telecommunications strategy/planning recommendation status

It was suggested that we dedicate a full meeting to this topic. Michael also brought up having Charter do the town hall meeting to discuss what advanced services will be provided when the rebuild is completed.

F. ATC Business cards for commission members

Glenn distributed cards to all members. Tom suggested giving a card to Anne Cooley and Marilyn Crout to have on file.

6. CORRESPONDENCE

Glenn discussed Sac Bee articles about Roseville getting a second cable company (SureWest). There was discussion among the commission about future potential for competitive companies. Mike talked about the new FCC ruling overturned by the 9th circuit concerning open access for ISP's on cable networks.

7. INFORMATION AND ANNOUNCEMENTS BY COMMISSIONERS

Mark talked about Wi-Fi by AT&T wireless. He is still investigating what is happening on the I-80 corridor with respect to Wi-Fi.

8. AGENDA ITEMS, DATE, AND TIME OF NEXT MEETING

TBA

9. ADJOURNMENT

Michael made the motion to adjourn, seconded by Mike. Motion carried, meeting adjourned at 5:15pm